



OFFICER REPORT TO LOCAL COMMITTEE (SURREY HEATH)

MEMBERS' ALLOCATION FUNDING 18 OCTOBER 2012

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one county councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Surrey Heath) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.1 to 2.4) of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.1 to 3.8).

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Surrey Heath) have traditionally agreed to pool all of their capital and a percentage of their Revenue allocation . leaving the rest of the Revenue funding for an individual allocation.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 RESURFACING OF REDWOOD CAMPUS SCHOOL PLAYGROUND – (D Fuller)

Project Cost £4900

Amount Requested £4900 (Capital – Pooled)

Member **£3000 TBC**

recommendation

Project Description: South Camberley Primary and Nursey School, Redwood Campus are seeking funding to re-surface their playground, apply new marking and install benches.

2.3 YOUNG WITNESS SERVICE – (D Ivison)

Project Cost £2000

Amount Requested £2000 (Revenue - Pooled)

Project Description: Victim Support are requesting funding for the The Young Witness Service, which provides practical and emotional support to children under 18 years in Surrey, who are victims of crime or witnesses and who have to give evidence at court. The funding will enable full support to 20 children, ongoing training, support and supervision.

2.4 ST MICHAELS CHURCH – KITCHEN REFURBISHMENT – (D Fuller)

Project Cost £6500

Amount Requested £5500

Member **£3000 TBC (Capital – Pooled)**

recommendation

Project Description: A contribution towards the refitting and refurbishment of the kitchen in the St Michaels church hall.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting:

3.2 SURREY POLICE: AVENUE SUCY COMMUNITY DAY (D Fuller)

Project Cost £679.00
 Amount Requested £679.00 (Revenue)
 Project Description: A contribution towards Bike maintenance and petting zoo at the Avenue Sucus Community event.

3.3 CAMBERLEY YOUTH FOR CHRIST: SOFTWARE AND PRINTER FOR PASTORAL SUPPORT (B Chapman)

Project Cost £254.40
 Amount Requested £254.40 (Revenue)
 Project Description: To purchase Microsoft 2010, Microsoft outlook and computer consumables.

3.4 SURREY HEATH YOUTH COUNCIL : SURREY HEATH CELEBRATES THE GAMES (D Fuller)

Project Cost £350.00
 Amount Requested £350.00 (Revenue)
 Project Description: The Surrey Heath Youth Council are delivering a family event to celebrate the Olympic Games.

3.5 SOCIAL INTEGRATION WORKSHOPS WITH THE LOCAL ARMED FORCES AND CIVILIAN COMMUNITY IN SURREY HEATH (PINK ZEBRA) (B Chapman)

Project Cost £970.00
 Amount Requested £970.00 (Revenue)
 Project Description: A contribution towards social Integration Workshops with the Local Armed Forces and Civilian Community in Surrey Heath.

3.6 SATRO - SCIENCE WORKSHOP -ST LAWRENCE C OF E PRIMARY SCHOOL, CHOBHAM (L Sealy)

Project Cost £500.00
 Amount Requested £500.00 (Revenue)
 Project Description: A one day science workshop for a full year group at St Lawrence C of E School during academic year 2012-2013.

3.7 SATRO – SCIENCE WORKSHOP - HOLY TRINITY C OF E PRIMARY SCHOOL, WEST END (L Sealy)

Project Cost £500.00
 Amount Requested £500.00 (Revenue)
 Project Description: A one day science workshop for a full year group at Holy Trinity C of E Primary school, West End during academic year 2012-2013.

3.8 SATRO – SCIENCE WORKSHOP -BISLEY CHURCH OF ENGLAND PRIMARY SCHOOL (L Sealy)

Project Cost £500.00
 Amount Requested £500.00 (Revenue)
 Project Description: A one day science workshop for a full year group at Bisley Church of England Primary School during academic year 2012-2013.

3.9 MATHLECTICS - ST LAWRENCE C OF E PRIMARY SCHOOL (L Sealy)

Project Cost £600.00
 Amount Requested £600.00 (Revenue)
 Project Description: To purchase computer software to deliver maths challenge between schools and to participate in world maths day

4. RETURNED FUNDING

4.1 SOUTHWELL PARK ROAD DIAMOND JUBILEE CELEBRATIONS - PICNIC IN THE PARK(SH SH1213008) (D Fuller)

Project Cost £833.00
 Amount Returned £177.00 (Revenue – D Fuller)
 Reason Under spend. Agreed £1,000 at Local Committee - receipts received total £833.00.

4.2 HIGHWAYS - TRAFFIC SURVEY IN CHOBHAM (18/02/2010) (L Sealy)

Project Cost £750.00
 Amount Returned £750.00 (Revenue – L Sealy)
 Reason Project not completed. Funding returned by Highways.

4.3 SURREY LIFELONG LEARNING PARTNERSHIP – DEEPCUT FAMILY FUN LEARNING DAY (SH 09/023) (C Pitt)

Project Cost £550.00
 Amount Returned £550.00 (Revenue – C Pitt)
 Reason Family fun and learning in Deepcut project not started, funding not required.

4.4 BAGSHOT FOOTBALL CLUB – LAWNMOWER (SH 09/010/001)

Project Cost	£300.00
Amount Returned	£300.00 (Capital – Pooled)
Reason	Funding no longer required

4.5 PINE RIDGE SCHOOL – PLAQUE FOR MAURICE NEIGHBOUR (D Ivison)

Project Cost	£366.30
Amount Returned	£366.30 (Revenue – Pooled)
Reason	Funding no longer required due to forthcoming building works

4.6 BIKEABILITY – CORDWALLES SCHOOL – (SH10/11 040) (B Chapman)

Project Cost	£406.00
Amount Returned	£406.00 (Revenue- B Chapman)
Reason	Funding no longer required, Service returned funding

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 6.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.

- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 8.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

10. REASONS FOR RECOMMENDATIONS

- 10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

- 11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.
- 11.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

Lead Officer: Michelle Collins
Community Partnership Team Leader (West Surrey)

Telephone Number: 01482 518093

E-mail: michelle.collins@surreycc.gov.uk

Report Contact: Adele Seex
Local Support Assistant (West)

Telephone Number: 01483 517301

E-mail: communitypartnershipswest@surreycc.gov.uk

Background Papers:

- SCC Constitution: Financial Framework
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids